




STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

September 29, 2014

Memorandum To: Potential Bidders and Meeting Attendees

From: Michael Kneis, P.E.
Division Project Manager 

Subject: ADDENDUM 1/Pre-Bid Meeting Minutes
Landscape Enhancement Planting and 3 Year Warranty Period at 7
Locations in Wake County and 1 Location in Franklin County
WBS Element: 3705.3.15, 46305.3.FD5 (Project 1)

A mandatory pre-bid meeting was held at the Roadside Environmental Engineer's Office at 10:00 am on Thursday, June 25, 2014. The sign in sheet is attached showing people in attendance.

Corey Sudderth opened the meeting with an overview of this proposal.

Special attention was drawn to the following items:

Water is measured in 1,000 gallon units. Watering within 24 hours of notice will be required on this project and the Contractor will be subject to liquidated damages if this requirement is not met.

The Contractor will remove vegetation and place new plantings as per NCDOT. After plantings are complete the Contractor will place mulch in whole plant bed areas as per the Engineer (see marked up plans the show additional areas mulching and warranty work will be required). Quantities on page 57 are inclusive of all plant bed areas identified for mulch and warranty work. After mulching is complete the Contractor will apply a pre-emergent. The application of the pre-emergent will be incidental and no direct payment will be made for this work.

Warranty work requires the Contractor to control the weeds in the beds. The Contractor will not be allowed to just "mow and go".

There is no compensation for replacement plantings on this project and the Contractor should consider that when bidding this project. Replacement plantings will only apply to plants that were initially planted by the Contractor and will not include replacing plantings that were already established in existing beds.

Monthly warranty will be required April through October. No warranty work will be required during the winter months.

All traffic control for this project is incidental.

NCDOT has already flagged dead vegetation marked for removal. The Contractor is encouraged to visit the sites before finalizing his bid.

The typical limits for mowing are 6' around enhancement plant beds and 6' around tree rings unless additional limits have been established in the plans. Areas where mowers cannot access shall be trimmed with a string trimmer or other suitable device. Mowing shall be performed as part of monthly warranty work.

The plans for each project were reviewed on a site by site basis. After the meeting the plans were marked up by Corey to establish the areas that will receive enhancement mulching and monthly warranty work but did not include initial plantings. These areas were discussed at the pre-bid and the marked up plans are being provided to assist the Contractors.

Jennifer Evans pointed out that the proposal has an extra signature area on page 73 in addition to the signature area at the bottom of the bid form on page 71. The Contractors shall complete one or both of these areas. She also reviewed DBE, Addendum(s), Award Limits on Multiple Projects, and Execution of Bid Forms that need to be completed. This correspondence is considered Addendum 1 and shall be noted as received on the Addendum(s) form page 67.

For any questions prior to bid opening, contact Jennifer Evans at (919)220-4600. Any responses to questions will be emailed to all prospective bidders.